

North Carolina Dental Assistants Association Spring 2008



**Greetings!**

**THIS IS THE LAST MAILING OF THE MIRROR!!!** There will be no more mass mailing of the Mirror! Each Spring and Fall issue will be posted on our website [WWW.NCDENTALASSISTANT.ORG](http://WWW.NCDENTALASSISTANT.ORG). Please take note and respond to the insert within. You **MUST** return with your email address if you wish to receive electronic notification of posting. You **MUST** return with your mailing address if you do not have access to the internet and wish to have a copy mailed, or a fax number if you would like a copy faxed, ~Don't miss out, let us hear from you!

More changes are coming to our website; Watch for a listing of awards, scholarships and other opportunities for our members.

Make plans now to join us at Annual Session May 15th-18th, at Embassy Suites/ Kingston Plantation in Myrtle Beach, SC. Our business meetings are all on Friday in Brighton Towers. You **DON'T** have to be an officer to attend. Each local society needs to send a delegate!

There will be a ticketed luncheon on Friday at midday honoring our Past-Presidents. At the close of our meetings on Friday, there will be a reception in the President's Suite, where there will also be a breakfast social on Saturday morning, for the dental assisting students.

Students and members are invited to present table clinics on Saturday morning. In addition, each local society is encouraged to submit a table clinic or display highlighting their activities for the year. Viewing will be open to all registered attendees. We want the other dental team members to see what we have been up to!

NCDAA is working hard on your behalf. Recently a letter was sent to the North Carolina State Board of Dental Examiners in support of our radiology educators within ADA accredited dental assisting programs. We want to address your concerns. Come be a part of **YOUR** professional organization, NCDAA!

I hope to see you in May!  
Charyl

## Officers 2007-2008

### President

**Charyl Allison, CDA**  
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Visit the NCDAA website at:

[www.ncdentalassistant.org](http://www.ncdentalassistant.org)

For more information contact

[kristy@edata-charlotte.com](mailto:kristy@edata-charlotte.com)

Related websites:

**American Dental Assistants Assoc.**

[www.dentalassistant.org](http://www.dentalassistant.org)

**Dental Assisting National Board**

[www.danb.org](http://www.danb.org)

**North Carolina Dental Society**

[www.ncdental.org](http://www.ncdental.org)

*All State and Local components are required to file with the IRS as of the year beginning 1/1/07. For more information go to [www.irs.gov/eo](http://www.irs.gov/eo) or see Sept/Oct Journal article pg. 18: IRS Electronic Notice Filing Requirement*



## Committee Chairs

### Awards

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### Nominating Committee

*Appointed Aug. 2007*  
*Deana Billings, Chairperson*  
*Lynda Snider*  
*Tina Calloway*

### Ways and Means Committee

*Appointed Aug. 2007*  
*Carol Sell, Chair 919-851-1155 h)*  
*Dianne Keyser*

### Student Involvement Committee

*Appointed Aug. 2007*  
*Kelly Curtin*  
*Lynda Snider*

**Convention Committee News**

It is time once again to be looking toward our 58th Annual Session May 15 – 18 at Kingston Plantation, Embassy Suites, Myrtle Beach, S.C. Plans are being made by the Convention and Program Committees to make this a successful and memorable event. Those attending, please make plans early. Your registration for the meeting can be made through the North Carolina Dental Society by going online at [www.ncdental.org](http://www.ncdental.org). This registration will allow you to attend the continuing education offered by the dental society and attend the business sessions of NCDAA. Once again, NCDAA has blocked 15 condos at Brighton Tower, Kingston Plantation, at a rate of \$265 per night. These condos will sleep 6 to 8 persons. Reservations should be made as soon as possible by calling (843) 449-0006. Please ask for the North Carolina Dental Assistants Association block of rooms.

Local Societies are being asked to contribute money or bring gifts to be used as door prizes at the NCDAA Luncheon, Honoring our Past Presidents. This luncheon will be held on Friday, May 16, at 12:00. If your local society did not receive the information sent and you would like to participate as a society or an individual, please let us know. Any money can be sent to our Treasurer, Kristy Eddleman at: 6715-A Fairview Road, Charlotte, N.C. 28210-3355.

Our price for the luncheon this year is \$22.00 for Members & Guests, \$12.00 for Students, and Past Presidents is Free. We had to raise our costs slightly due to the increase in charges by Kingston. Everyone is invited. Please come and enjoy seeing friends, making new friendships and good fellowship. Please fill out the form below and send to Kristy also.

If you have any questions or concerns, please let us know. We are looking forward to seeing you at Annual Session!

Respectively Submitted,  
Convention Committee  
Joyce H. Baker, CDA  
Kristy Eddleman

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**I plan to attend the NCDAA Luncheon, Honoring Our Past Presidents.**

\_\_\_ Past President – Free

\_\_\_ Member or Guest \$22.00

\_\_\_ Student \$12.00

**Send Check to:**  
**Kristy Eddleman**  
**6715-A Fairview Road**  
**Charlotte, N. C. 28210-3355**

Name(s) Attending \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**NCDAA Schedule of Events**

(\*subject to change)

**Thursday, May 15, 2008**

- 8:00 a.m. – 5:00 p.m. NCDAA Registration – **Embassy Suite Lobby**
- 9:00 a.m. – 12:00 noon NCDS Continuing Education – **Embassy Suites**
- 2:00 p.m. – 5:00 p.m. NCDS Continuing Education – **Embassy Suites**
- 6:00 p.m. – 8:00 p.m. Exhibit Hall Open – **Embassy Suites**
- 8:00 p.m. – 9:30 p.m. NCDAA Executive Committee Meeting – **President’s Suite**

**Friday, May 16, 2008**

- 8:00 a.m. – 5:00 p.m. NCDAA Registration – **Embassy Suites Lobby**
- 9:00 a.m. – 10:00 a.m. NCDAA Pre-Convention Executive Board Meeting –  
**Palladium C Room (Brighton Towers)**
- 10:30 a.m. – 12:00 noon NCDAA Opening Session/General Assembly –  
**Palladium C Room (Brighton Towers)**
- 12:00 noon – 1:30 p.m. NCDAA Luncheon Honoring Past Presidents –  
**Ballymoneen Room (Brighton Towers)**
- 2:00 p.m. – 5:00 p.m. General Assembly (continued) –  
**Palladium C Room (Brighton Tower)**  
-Awards  
-Installation of Officers  
-Post Convention Executive Board Meeting
- 6:30 p.m. – 7:30 p.m. Presidents and Officers Reception – **President’s Suite**

**Saturday, May 17, 2008**

- 8:00 a.m. – 12:00 noon NCDAA Registration – **Embassy Suites Lobby**
- 8:00 a.m.- 9:00 a.m. Breakfast Social for Dental Assisting Students- **President’s Suite**
- 9:30 a.m. – 11:30 noon Student Table Clinic Presentations – **Location TBA**
- 9:00 a.m. – 12:00 noon NCDS Continuing Education – **Embassy Suites**
- 2:00 p.m. – 5:00 p.m. NCDS Continuing Education – **Embassy Suites**



North Carolina Dental Society  
**152<sup>nd</sup> Annual Session**  
**Clinical Session Preferences**  
May 15-18, 2008

Please indicate below your preference of program that you plan to attend. This registration can be changed upon arrival conveniently by arriving at the room of the new speaker preference. Note: Speaker Room Assignment will be based on the received responses. **PLEASE COPY THIS PAGE AND USE ONE FOR EACH PERSON WHO IS REGISTERING.** There is no additional charge for any of these programs. For details on the subjects, please refer to your 2008 NCDS Annual Session Registration Brochure Section, "Speakers: Course Objectives and Bios". **PLEASE COMPLETE AND RETURN THIS FORM WITH YOUR REGISTRATION.** *Thank you.*

**NOTE: CPR Registration is completed on the Pre-Registration Form.**

**(Please print.) Name:** \_\_\_\_\_

**Thursday, May 15, 2008, 9:00 a.m. – 12:00 noon**

G Robert Blackwell, DDS, "Predictable and Profitable Treatment Planning of the Edentulous Maxilla and Mandible"

G Nicole Scheffler, DDS, MS, "Achieving the 'Unthinkable' Using Miniscrews and Miniplates With or Without Braces"

G David Schwab, PhD, "The Best of Both Worlds: Mastering the Basics While Adapting to Change"

**Thursday, May 15, 2008, 2:00 p.m. – 5:00 p.m.**

G Robert Blackwell, DDS, continues morning presentation as listed above.

G David Schwab, PhD, continues morning presentation as listed above.

G Michael Glick, DMD, "Medically Complex Dental Patients: Identification, Assessment and Treatment Protocols"

**Friday, May 16, 2008, 9:00 a.m. – 12:00 noon**

G Art Curley, JD, "Simplifying the Law: Standards of Care, Scope of Practice, Record Keeping Mandates and Informed Consent"

G Karen Baker, RPh, MS, "Treating the New Millennium Dental Patient: Medicated and Complicated"

G Robert Marx, DDS, "The Mechanism of Intravenous Bisphosphonate Induced Osteonecrosis and Its Prevention and Management"

**Friday, May 16, 2008, 2:00 p.m. – 5:00 p.m.**

G Art Curley, JD, "Trends: Dental Technology, Informed Refusal; Defense with Forms, Systems and Use of Dental Auxiliaries"

G Karen Baker, RPh, MS, continues morning presentation as listed above.

G Robert Marx, DDS, "The Incidence, Risk, Prediction of Risk, Prevention and Treatment of Oral Bisphosphonate Induced Osteonecrosis"

**Saturday, May 17, 2008, 9:00 a.m. – 12:00 noon**

G W. Bruce Howerton, Jr., DDS, MS, "Standard of Care and Study Delivery Using Cone Beam Computer Tomography"

G John D. West, DDS, MSD, "The Total Endodontic Experience"

G Darrell Cain, CPA, "Accumulate, Preserve & Perpetuate Your Assets"

**Saturday, May 17, 2008, 1:00 p.m. – 5:00 p.m.**

G Dale R. Chamberlain, DDS and Don Schroeder, MA, "Drug Abuse – What a Meth!"

**Saturday, May 17, 2008, 2:00 p.m. – 5:00 p.m.**

G Ford Grant, DMD; Bill Milner, DDS, MPH; Betsy Lee White, RDH, BS, "Special Care Patients and Your Practice"

G John D. West, DDS, MSD continues morning presentation as listed above.

G Darrell Cain, CPA, "Will Your Money Last? Living Off of Your Wealth Through Proper Distribution Planning & Asset Allocation"



# North Carolina Dental Society

## 152nd Annual Session Pre-Registration Form

**Pre-Registration deadline is April 15, 2008. Registration forms must be RECEIVED by April 15, 2008**  
Please include ALL registrants (including dental team) on one form. Please complete both sides of the form.  
Register On-line at [www.ncdental.org](http://www.ncdental.org)

**May 15-18, 2008**

(Please Print or Type)

Dentist Name \_\_\_\_\_ ADA # \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Office Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

(Each dentist may bring a spouse and children under age 12 at no charge. All others should register as a guest.)

### Registration Fees

	Before April 15	After April 15	TOTAL
NCDS Member Dentist _____ (Preferred Badge Name)	\$195	\$275	_____
Retired Life Member _____ (Preferred Badge Name)	N/C	N/C	N/C
First Full Year Dentist _____ (Preferred Badge Name)	N/C	N/C	N/C
Non-NCDS Member Dentist _____ (Preferred Badge Name)	\$400	\$450	_____
Attending Spouse _____ (Preferred Badge Name)	N/C	N/C	N/C
Dentist's Children (under age 12 only) _____ (Preferred Badge Name)	N/C	N/C	N/C
_____ (Preferred Badge Name)	N/C	N/C	N/C
_____ (Preferred Badge Name)	N/C	N/C	N/C
Guest _____ (Preferred Badge Name)	\$50	\$60	_____
Guest _____ (Preferred Badge Name)	\$50	\$60	_____
Student _____ ( <input type="checkbox"/> Dental Student <input type="checkbox"/> HYG Student <input type="checkbox"/> DA Student) (Preferred Badge Name)	N/C	N/C	N/C
Student _____ ( <input type="checkbox"/> Dental Student <input type="checkbox"/> HYG Student <input type="checkbox"/> DA Student) (Preferred Badge Name)	N/C	N/C	N/C

### Dental Team Registration

Dental team members should write your employer's name at the top of this form at "Dentist Name"

	HYG	DA	Lab	Office	Before April 15	After April 15	
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____
Name _____ (Preferred Badge Name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$90	\$125	_____

**Subtotal This Side** \_\_\_\_\_

Please complete BOTH sides of this form or register on-line at [www.ncdental.org](http://www.ncdental.org)

# The Mirror

## Spring 2008

Please indicate the name of each participant for the paid special events. This will ensure tickets will be mailed with their registration packet.

### Special Events TOTALS

<p><b>NCDS Awards Luncheon</b> (Thursday) member dentists and spouses only</p> <p>Participant's Name _____</p>	<p>_____ x N/C for registrants <small>(Quantity)</small></p> <p>Participant's Name _____</p>	N/C
<p><b>CPR Certification</b> (limited space) Please circle day and time preferred.</p> <p style="font-size: small;">Thursday AM   Thursday PM   Friday AM   Saturday AM   Saturday PM</p> <p>Participant's Name _____</p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	<p>_____ x \$50 <small>(Quantity)</small></p> <p>Participant's Name _____</p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	
<p><b>NCDS Childrens Event</b> Ages 5-12(Friday 2-6 pm)</p> <p style="font-size: x-small;">Children will be hosted, if adult wants to travel with child on van \$15 fee charge</p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	<p>_____ x \$15 adults <small>(Quantity)</small></p> <p>_____ x \$30 Children <small>(Quantity)</small></p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	
<p><b>Golf Tournament</b> (Friday)</p> <p>Participant's Name _____</p>	<p>_____ x \$175 <small>(Quantity)</small></p> <p>Participant's Name _____</p>	
<p><b>Tennis Tournament</b> (Friday)</p> <p>Participant's Name _____</p>	<p>_____ x \$50 <small>(Quantity)</small></p> <p>Participant's Name _____</p>	
<p><b>Fun Run/Walk</b> (Saturday)</p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	<p>_____ x \$30 <small>(Quantity)</small></p> <p>Participant's Name _____</p> <p>Participant's Name _____</p>	
<p><b>Legislative/NCDPAC Luncheon</b> (Saturday) <small>Free to Gold &amp; above membership levels</small></p> <p>Participant's Name _____</p>	<p>_____ x \$25 <small>(Quantity)</small></p> <p>Participant's Name _____</p>	
<p><b>Wine Reception</b> (Saturday)</p> <p>Participant's Name _____</p>	<p>_____ x \$20 <small>(Quantity)</small></p> <p>Participant's Name _____</p>	

Subtotal This Side \_\_\_\_\_

(Include subtotal from front side) **TOTAL \$**

I plan to participate in the following **special NCDS Member programs**. There is no charge for any of these events.

- Friday, May 16, 2008 7:30 AM – 9:00 AM **Risk Management Seminar** (sponsored by Medical Security Insurance Company)
- Friday, May 16, 2008 7:30 AM - 9:00 AM **Capwiz introduction**. Learn how to make Capwiz work for you and get to know your NC legislators.  
(A continental breakfast will be provided.)
- Friday, May 16, 2008 5:00 PM – 6:00 PM **NCDS Member Program**: “Do You Have Questions Regarding Retirement and NCDS Member Benefits?”

### Payment Method:

**Check** (payable to NCDS)

**Credit Card** (VISA and MasterCard only)      Card # \_\_\_\_\_      Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

Registrants paying with Check or Credit Card can mail this form to:  
**NCDS c/o Custom Registration, Inc.**  
 2020 E. Randol Mill Road, Suite 307  
 Arlington, TX 76011

Credit Card Registrations can fax this form to: **(817) 277-7616**  
 or register on-line at [www.ncdental.org](http://www.ncdental.org)

Registration Questions:      **(877) 205-1943 or (817) 277-7187**

Accommodations Questions: **(800) 662-8754 or (919) 677-1396**  
**Speak with Ms. Prissy Allen**



To: NCDAA Local Societies

Looking ahead to our Annual Session in Myrtle Beach, SC, this May, it is once again time to nominate NCDAA members for our Annual Awards. Enclosed is a list of the awards we present each year. Please look these awards over and submit your nominations to me (Susan Wilson, Awards Chairperson) for deserving individuals within your local society.

To allow enough time for the awards to be ready by the Annual Session, please return your nominations on or before April 25, 2008. If you have any questions please feel free to contact me by either email or phone.

You may submit your nominations by email or mail. Also, please remind the student members in your local society to apply for the two scholarship awards given each year.

I look forward to hearing from each local society and seeing each of you at NCDAA Annual Session May 15-18.

Respectfully,

Susan Wilson, CDA  
Awards Chairperson  
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blackeyedsusan@verizon.net



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#### NCDAA Annual Sessions Awards

**THE EDNA ZEDAKER LOYAL ASSISTANT AWARD**, sponsored by the Past President's Council, will be presented to the member of NCDAA who submits the longest record of consecutive employment, with one employer, providing she has not previously received the award. The recipient must be registered at the NCDAA Annual Session and be present at the awards ceremony to receive this award. (The term consecutive employment shall refer to an assistant actually employed by but not married to her employer) A notarized statement giving date of original employment and stating that she has been a member of the NCDAA for at least two years must be given to the NCDAA Secretary by the designated date. This must be signed by her employer and the President and Secretary of her society. It must be two consecutive years just prior to application of the award, that he or she has been a member of NCDAA.

**THE WILLIAM H. OLIVER ACHIEVEMENT AWARD**, sponsored by Linda W. Clark, will be presented to the member, who in the opinion of the Executive Board has done the most outstanding work for the NCDAA and for dental assistants.

**THE ETHEL EARL ACHIEVEMENT AWARD**, sponsored by the family of Faye J. Watkins, will be presented to a member of the NCDAA, not on the Executive Committee, who in the opinion of the Executive Board has done the most outstanding work for the Association and for dental assistants.

**THE CHARLOTTE LABORATORY ATTENDANCE AWARD** will be presented to the society having the largest percentage of members registered at the Annual Session.

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# The Mirror

## Spring 2008

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THE JOE BAKER COOPERATION AWARD will be presented to the local society that has given the best cooperation to the officers and committees. The Executive Committee will recommend a society to be approved by the Executive Board.

THE AILEEN CROOM MEMBERSHIP AWARD will be presented to the local society having the largest percentage of increase in active membership since the close of the last Annual Session of NCDAA.

THE HARRY LEMMONS MEMBERSHIP AWARD will be presented to the local society with the second largest percentage of increase in active membership since the close of the last Annual Session of NCDAA.

NCDAA LOCAL SOCIETY EDUCATIONAL PROGRAM AWARD will be presented to the local society submitting the best educational program for at least six regular meetings of the current year.

THE EDNA ZEDAKER SCHOLARSHIP of \$100.00 will be presented to a student enrolled in a Dental Assisting Program. The selection is made by the Scholarship Committee.

THE FAYE J. WATKINS, CDA SCHOLARSHIP OF MERIT, sponsored by NCDAA will be presented to a student member of NCDAA who attends an accredited Dental Assisting School in the state of North Carolina. The student must exhibit professionalism, leadership qualities, a commitment to the profession of Dental Assisting and a commitment to community service.

NCDAA VOLUNTEERISM AWARD, sponsored by Carolyn C. Newman will be presented to a local society or active membership status individual for recognition of volunteer service to underserved populations for clinical, educational, or monetary support. This work is performed in the local community, state, or international levels of service.

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### NCDAA VOLUNTEERISM AWARD

NCDAA will be sponsoring a Volunteerism Award available for a regular ACTIVE member or a local society to be awarded at the Annual Session at North Myrtle Beach. This award is designed to encourage volunteer service and recognize individuals providing or supporting dental healthcare service to underserved populations. This award does not include students who hold temporary membership, but reserved for ACTIVE members.

Local societies are encouraged to recognize students, who do volunteer work within the local society at the local meetings,

This volunteer service will have provided clinical, educational, or monetary support at the local community, state, or international level.

To apply: Categorize your project(s) name for underserved populations: special needs, sealant programs, programs for seniors, Head Start, Tobacco Intervention or Cessation Programs or Other community endeavors.

1) Provide typewritten 1-2 pages, double-spaced summary of 100 words or less.

2) Include the name of the project(s) or programs with date/place performed, target audience (and number of folks served), number and title of volunteers assisting with the project(s), number of man hours, and other statistical information if available.

3) Secure the signature of your local president, and mail the application to:

Susan Wilson, CDA

NCDAA Awards Chairman

NO LATER THAN: April 25, 2008

This award is sponsored by Carolyn C. Newman, CDA, BS

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**NCDA - Edna Zedaker Scholarship Award**

The Edna Zedaker Scholarship Award is a monetary award based on need and academic achievement. All Students in Dental Assisting Schools in North Carolina are eligible to apply. The deadline for applications is May 10, 2008.

Edna was a Certified Dental Assistant in Charlotte, NC. She worked with Dr. Burt Fox for her entire career. She was a Past-President of the American Dental Assistants Association and a Past President of the North Carolina Dental Assistants Association.

She held Certification #1 from the Dental Assistant National Board.

Her career was spent caring for her patients and friends. She was a dear lady who did a lot for organized Dentistry during her career.

If you need information on the Edna Zedaker Scholarship.

Contact: Kristy Eddleman

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~THIS IS LAST ISSUE OF MIRROR TO BE MASS MAILED~

NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\*\*\*\* MIRROR WILL ONLY BE MAILED TO THOSE WHO RETURN THIS FORM AND REQUEST MAILING. OTHERWISE IT WILL BE POSTED ON OUR WEBSITE.\*\*\*\*

**NCDA A EXECUTIVE BOARD MEETING**

November 10, 2007

CHARYL ALLISON, CDA, PRESIDING

President Charyl Allison called the Executive Board Meeting to order at 2:00pm.

President Allison extended a warm welcome to everyone attending the 2nd Executive Board meeting of the year and encouraged all the members to attend as often as possible. President Allison recognized Sonja Blackwell from Tri-County and Lolly Johnson from Blue Ridge as first time attendees. Also, Dr. Bobby Elliott, our Advisor, was present for the first time. Students in attendance were also reminded that students who attend



all Board Meetings for the year will receive paid ADA A membership for 1 year, compliments of the Past Presidents' Council. Kelley Curtain was again present for this Board Meeting. President Allison also introduced the NCDA A officers. Joyce Baker, Vice-President and Deana Billings, Immediate Past- President were not in attendance. Secretary Dianne Gwaltney called the roll and reported that a quorum was present to conduct business. President Allison read correspondence which will be placed on file. Kristy Eddleman, treasurer, presented the following treasurer's report:

Bank of America Account	
Beginning Balance	\$18,977.96
ADA A Dues	<u>226.50</u>
	19,204.46
Expenses	<u>9,372.95</u>
Current Balance	9,831.51
Wachovia Account	
Checking:	1925.61
Savings:	2391.53
Edna Zedaker Scholarship Fund	1221.36
Faye Watkins Scholarship Fund	1745.35

There were no questions regarding Kristy's report and it was placed on file for audit.

Minutes from the August Board Meeting were distributed by Dianne Gwaltney, Secretary. The only correction was the date on page 7. This date was changed to Saturday, February 16, 2008. Minutes were approved as corrected.

**COMMITTEE REPORTS JUDICIAL/LEGISLATIVE:** no report **BYLAWS/MANUAL OF PROCEDURES:** no report

**EDUCATION:** Dianne Keyser reported that 9 attended the Lunch & Learn educational seminar today. Dianne gave a very informative CE concerning "Access to Care" in North Carolina.

**BUDGET/FINANCE:** no report

**MEMBERSHIP:** Linda Kamp said she had not received a recent report from ADA A.

**SPECIAL COMMITTEE REPORTS CONVENTION:** no report **PROGRAM:** no report

**ORGANIZATIONAL:** no report **AWARDS:** no report **STUDENT INVOLVEMENT:** no report

**HISTORICAL:** no report **EDNA ZEDAKER SCHOLARSHIP:** no report

**FAYE WATKINS SCHOLARSHIP:** Charyl Allison reported that this committee has been inactive since the August Board meeting. Letters soliciting applications will go out in February, 2008.

**NC DENTAL FOUNDATION:** Charyl Allison reported that Board had met on Oct. 12, 2007. Dr. Janet Guthmiller, Associate Dean for Academic Affairs, spoke of ongoing curriculum revisions to affect dental students, hygiene students, and assisting students.

**NC COMMITTEE FOR DENTAL HEALTH:** no report

**WEBSITE:** Kristy reported that the November meeting was advertised on the Home page with a link to directions to the meeting location. The February and May meeting dates are also on the site. The site was renewed for 1 year.

**MIRROR:** was sent out the last of October, 2007.

**WAYS AND MEANS:** Carol Sell reported that the t-shirt project had been completed and that 15 t-shirts were sent to be included in Care Packages for Deployed Army Dental Assistants. Additional t-shirts are for sale at \$15 each. Wake County DAS reported that they have resumed meeting this year.

### **UNFINISHED BUSINESS**

1. As directed by the Board, the minutes from Opening Session/General Assembly, May 18,2007 have been corrected, approved, and submitted.
2. President Charyl Allison presented the delegate report from the 2007 Annual Conference in San Francisco, Ca., Sept. 27-30,2007. The report is on file.
3. Application for NCDAA credit card has been denied. This is under review. We(\$ay end up having to use a debit card for Annual Conference expenses.
4. Christmas Care Packages for deployed dental assistants/soldiers. NCDAA sent T-shirts. A special thank you to our members who also contributed. Guilford Tech Dental Assisting Students sent care packages. UNC Dental Assisting students sent care packages as well. Also Durham-Orange DAS sent a \$200 check to purchase items for the care packages. When we send out meeting flyers for the next meeting, we will ask membership to bring items for care packages. A list of suggested items will be included. This is not just a Christmas project.
5. NCDAA Delegates to ADAA Annual Conference assembled a “North Carolina gift basket” that was donated to the ADAA Foundation Silent Auction to raise funds for the Foundation.
6. ADHA Position Paper on Coronal Polishing has been forwarded to newly elected ADAA President, Kimberly Bland for consideration. A copy was also requested by Dr. Gary Oyster and Dr. Ralph Leonard.
7. Guidelines for table clinic presentations at Annual Session These guidelines were approved as presented and a copy is attached to these minutes.
8. President Allison attended and brought greetings to 2nd, 3rd, and 4th District Dental Society Meetings. She was unable to attend 1st District due to illness. Dianne Keyser was unable to attend 5th District due to injury.
9. Bylaws/Manual of Procedure changes: Suggested Bylaw changes will be given to Linda Clark, chair of this committee. Changes will be presented at the February meeting. This will allow time for the 2008 Revision to be printed for distribution at Annual Session in May 2008.

### **NEW BUSINESS**

1. ADAA/Colgate Community Service Award (Award Distribution) Carolyn Newman submitted her South Africa project “Bringing Hope That Heals Nations.” The project won 1st place. The award consists of a \$600 check, a plaque, and a complimentary 2-night stay at Annual Conference 2008. Carolyn has requested that the check be deposited “in an account in support of the NCDAA Volunteerism Award as an investment for future awards for members participating in underserved populations projects.” Carolyn has also requested that “a second component to the ADAA/Colgate award is that one project member of the South Africa team will be awarded a 2 nights’ free hotel accommodations to attend the San Antonio, TX 2008 ADAA meeting next fall. I would like to request that you check with the NCDAA project team members, as listed above, to see if they are in agreement that I may accept this part of the award from ADAA. If they are in agreement, at that point, could you notify Larry Sepin in writing/e-mail at ADAA so that they will have the name of the person from this project who will be receiving the 2-night hotel free stay at the next ADAA Annual Conference in San Antonio in 2008.” President Allison appointed a committee to establish guidelines for disbursement of the \$600.
2. Regarding NCDAA dues; every year we receive notice from ADAA Central Office regarding dues rates for the coming year. Unfortunately, this comes between meetings, with a deadline for submission before our next meeting. Dianne Keyser made a motion to retain dues as they are until 2009. Linda Kamp seconded the motion; motion passed. There are also some questions about classifications of memberships. Linda Kamp will contact Central Office concerning this.
3. President Allison was contacted by the NC Allied Health Council and asked to write an article about the dental assisting profession. The article was published in a special supplement in the Raleigh News and Observer this week in celebration of “Allied Health Professions Week in North Carolina”.
4. A motion was made to increase the per diem to \$250 per delegate to Annual Conference. Monies allotted did not cover meals and ground transportation for 5 days. The motion carried.
5. Income Tax Form Filing. A new requirement from the Internal Revenue Service is taking effect for all of ADAA’s state and local components. Because of legislative changes,each local is required to file an annual electronic notice for tax periods beginning after December 31,2006. This is required even if your receipts are less than \$25,000. The annual electronic notice will be due by the 15th day of the fifth month after the close of your tax period. Check with the IRS web site at [www.irs.gov/eo](http://www.irs.gov/eo).

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# The Mirror

## Spring 2008

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Dr. Elliott asked for suggestions as to how to promote Dental Assistant Recognition Week (1st week in March) across the state. He is planning to write an article for the Friday Letter for January, 2008. He also plans to contact the Presidents of each District Dental Society.

### **ANNOUNCEMENTS**

Spring Board Meeting will be Saturday, February 16, 2008, at Embassy Suites, Gary, NC, in conjunction with NCAGD meeting.

Current Mirror Deadline: January 31, 2008

Susan Wilson, Editor

1405 Piperwood Court Durham, NC 27713

Blackeyesusan@verizon.net

"Give Kids A Smile" Feb. 1, 2008

Annual Session: May 15-18, 2008 Embassy Suites, Myrtle Beach, SC

Stationary available-see Charyl

Files for storage-see Joyce

Pictures for Historical Committee-see Nanette

With no further business to come before the board, the meeting adjourned at 3:45pm.

Respectfully Submitted, Dianne Gwaltney, CDA NCDA A Secretary

### **NORTH CAROLINA DENTAL ASSISTANTS ASSOCIATION GUIDELINES FOR TABLE CLINIC PRESENTATIONS AT ANNUAL SESSION:**

-EVENT COORDINATED BY STUDENT INVOLVEMENT CHAIR, WORKING CLOSELY WITH CONVENTION CHAIR

-INVITATION TO PARTICIPATE SHALL BE MADE IN WRITING BY STUDENT INVOLVEMENT CHAIR (TO ALL ADA ACCREDITED DENTAL ASSISTING SCHOOLS IN NORTH CAROLINA) NO LATER THAN FEBRUARY OF EACH YEAR

-LOCAL SOCIETY DELEGATES ARE CHARGED WITH EXTENDING THE INVITATION TO PARTICIPATE TO THEIR LOCAL SOCIETY AND ITS MEMBERS

-INVITATION TO PARTICIPATE SHALL ALSO BE INCLUDED IN THE OFFICIAL MINUTES AND WILL APPEAR IN THE MIRROR

-PARTICIPANTS OR REPRESENTATIVE (i.e. Instructor or Local President) SHOULD PRE-REGISTER WITH STUDENT INVOLVEMENT CHAIR BY MAY 1ST, SO THAT ADAQUATE ACCOMODATIONS ARE MADE AVAILABLE

-TABLE CLINICS MAY BE PRESENTED BY DENTAL ASSISTING STUDENTS, LOCAL SOCIETIES, OR INDIVIDUAL NCDA A MEMBERS

-PRESENTATIONS SHOULD BE INFORMATIVE AND RELEVANT TO THE PRACTICE OF DENTISTRY (MAY ADDRESS A SPECIFIC TOPIC IN DENTISTRY, OR MAY BE AN OVERVIEW OF ACTIVITES, FACILITIES OR ACCOMPLISHMENTS, SUCH AS COMMUNITY SERVICES PROVIDED)

-PARTICIPANTS SHOULD BE NEAT AND PROFESSIONAL IN DRESS AND APPEARANCE

-CARE SHOULD BE TAKEN TO ASSURE NEAT, ACCURATE, HIGH QUALITY DISPLAYS

-EMPHASIS WILL BE ON VISUAL DISPLAYS WITH NO FORMAL INDIVIDUAL PRESENTATIONS BEFORE A LARGE GROUP

-PRESENTATIONS WILL BE IN WALK-THROUGH, CASUAL FORMAT, ALLOWING FOR QUESTIONS ON A ONE-ON-ONE BASIS IF WARRANTED

-ATTENDANCE WILL BE MADE AVAILABLE TO ALL REGISTERED AT ANNUAL SESSION (THIS IS AN OPPORTUNITY TO SHOWCASE THE DENTAL ASSISTING PROFESSION AND THE CONTRIBUTIONS PROVIDED)



## ADAA BOARD OF TRUSTEES REPORT

February 8-9, 2008  
Tampa, Florida

ADAA President Kim Bland called the Winter Board of Trustees Meeting to order, Friday, February 8, 2008 at 8:00am. All Trustees were in attendance. Also in attendance were Executive Director, Larry Sepin, Assistant Executive Director, Doug McDonough, Director of Education, Jen Blake, and Sr. Information Systems Analyst/Manager of Meeting Services, Nancy Rodriguez.

Minutes of the Pre, Post, 1st House and 2nd House were approved with minor corrections.

I am enclosing a copy of the November Financial Report for your records. We discussed December's numbers without a formal report. It is to be sent very soon.

We went over the final Annual Conference profit and loss figures. Bottom line, ADAA had a Profit of \$77,187 for the 2007 Annual Conference.

A 2 year, registration fee, contract has been signed with ADA.

The Marketing General International Firm has been productive in its efforts up to now. 175 new, full paid members have joined ADAA. This is from 2 less known dental assistant lists. These new members appear on the membership print out as NEW PROMOTION.

The man responsible (Harold Maurer), for these efforts was in attendance and shared other efforts the "firm" has and will be doing in the next 6 months. The Vision committee and Marketing General Firm have established a 5 year plan. Their recommendations are to be printed out and mailed to the Trustees, which I will then mail to you. From what I heard, there are some good ideas and efforts. The ideas are not new so much as they are being implemented. A telephone campaign of former members is currently ongoing and results are being seen.

IRS Electronic Notice Filing for 2007: Refer to Page 18 of the Sept/Oct 2007 Journal.

To date the IRS has not made the postcard available on their web site. But it is urging visitors to the site to sign up and the card would be emailed to them at a later date.

Plus it was stressed to urge the locals and states to comply.

The September rebates were late due to A/C and an error in the programming. This has been fixed and the rebate schedule is back to normal. On the rebate checks will be a 90 day void phrase. It was suggested all the states adopt the same verbiage. Do not let those rebate checks lay around.

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# The Mirror

## Spring 2008

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If your state is interested you may obtain from Central Office a FREE past member list. Your state could do an inquiry as to why they didn't renew, maybe an oversight.

FYI: Central Office offers a free Excel Spreadsheet of active members. It is available March, June, October and December.

Home study courses and continuing education sales continue to grow. Online course activity also is increasing monthly.

Jen Blake reported for the first time, an increase for courses went into effect. For members it was raised by \$3.00 per course and non-members \$5.00 per course.

No increase for online courses ordered.

Courses are also being prepared in color as well as black and white.

2008 C E Catalog is complete and available.

FYI: 74% of all dental assistants in attendance of A/C took 1 (one) ADA A course.

2008 A/C Education schedule is 85% finalized. Some of the speakers are: Linda Miles, Noel Kelsch, Debra Engelhardt-Nash, OSAP, Niki Henson, Cindy Sensabaugh and of course Jen Blake and the Round Tables.

New, different, unusual topics and authors are welcomed.

Army and Air Force are continuing their use of the ADA A education courses. A proposal to provide C E and membership benefits is being formulated with and for the Indian Health Services.

Annual Conference pros and cons were heard.

There is a MOP change in the works for Nomination forms to be TYPED.

There was a consensus to repeat the DA Reception, tweaking the proceedings.

The 2008 meetings schedule will be more like the previous schedules, in that the HOD will be on Thursday and Saturday.

A lot of Gala changes were discussed; to shortening it, no Awards at it, Buffet dinner with a much reduced fee. In fact a motion was brought forth to keep the cost of the Gala at \$39.00.

The Legislative Committee Chair, Rosana Rodriguez suggested any legislative activity in any state, be shared so an update could be published in the Journal.

A Membership Forum will be back on the A/C schedule, during which time the Marketing General Firm will share their ideas and entertain other ideas. They will be asked to give a report of their efforts and results.

Student activities and involvement is being planned for A/C.

The Mentoring idea is still discussed as well as Pen Pal idea, not just for students but new members.

As your Trustee I am asked to strongly emphasize to you the importance of Award Nominations. The forms for the nominations are being redesigned for ease of completion. They will be in the Journal soon. Fill out as much information as possible and attach your personal letter of recommendation. The deadline will be June 30th.



Several of the Awards are being revamped. Look for them in the Journal.

DARW contest is no longer because ADA discontinued their affiliation due to diminishing entries. ADAA will still have it just no contest and they would love to have your pictures and stories of your activities.

The Care packages were well received and appreciated. A July 4 mailing is being planned, same laundry list of items. The card campaign is going to be continued also. It was suggested at a fall board meeting, dollar store cards be purchased and everyone address a few right then and mailed. Specific names will be available soon.

ADAA and DANB Affiliation meeting is on again. It has gone back and forth this time DANB requested it so ADAA has agreed to meet and hear their proposals. DANB is talking about CE online, which ADAA feels is a conflict of interest. (Re: Winter 2008 Certified Press, front page, "Priority: Accessibility").

SGM Orona presented a power point presentation for a pathway to obtain Radiography Proficiency Exam for the Federal District Dental Assistants. It is a new concept and is in its infancy. The money for development is coming from the Army contract. The board supported and approved the further development of this idea.

At the 2008 A/C different Credentialing practices will be implemented. I will have the details after the July board meeting.

Due to lack of hotel space at the 2008 A/C, caucus rooms will be different as will the election proceedings.

A Leadership Forum is in the works for A/C; a time to brainstorm ideas. It was suggested only one person from each state send a representative.

In 2000 ADAA had a vision, that has passed and it is 2008. Because so many locals and states are dying structures and governance needs updating. It was mentioned even ADAA and its structures and governances need revisiting to better support the membership, i.e.: total Bylaws revision, BOT restructure. The July Board meeting is going to be interesting. If you have any suggestions please let me know as I am to pass those on to the appropriate people.

President Bland requested State invitations be sent to her, in writing ASAP!! Her schedule is busy.

Deadline for Nominations for ADAA Officers/Trustee: March 31

Deadline for Awards Nominations: June 30

Deadline for JAS Scholarship Applications: March 1

Applications for 2008 LAP funds will only be received between April 1 and May 1, 2008.

ADAA Annual Conference: October 15-19,2008, San Antonio, TX

Nanette R. Hill, CDA  
ADAA 4th District Trustee  
13400 Bold Run Hill Rd.  
Wake Forest, NC 27587-8008  
919-556-2520  
Email: nanette416@embarqmail.com

## SOCIETY NEWS

The Blue Ridge Dental Assistants Society continues to strive to promote our profession in the community and aid in providing quality dental care to the public. The Blue Ridge Dental Assistants Society 2007-2008 year has gotten off to a great start. We are fortunate to have some new individuals and a few faithful individuals serving as officers this year. Our 2007-2008 Officers are Lolly Pardue Johnson, CDA-President; Amanda Childress, CDA-Vice President; Meleah Chatham, CDA-Secretary; and Sharon Royal, CDA-Treasurer. We appreciate them volunteering their time to represent the BRDAS.

BRDAS is proud that we are able to provide quality continuing education to our fellow dental professionals. Our attendance for the continuing education programs continues to rise. This year's continuing education calendar has been filled with very informative programs. BRDAS has been extremely fortunate to be able to coordinate exceptional speakers. Our speakers have included Roberta Wilen, Keith Phillips, D.D.S., and Marvin Brame, D.D.S.

We are looking forward to the upcoming Wilkes Community College Dental Assisting Student Table Clinics on February 19, 2008. This meeting will be a joint meeting with the Greater Wilkes Dental Hygiene Society. As always the BRDAS is proud to support the WCC Dental Assisting Program.

Michael Whitehouse, D.M.D. will be presenting his continuing education program on Bisphosphonates on March 11, 2008. Dr. Whitehouse will also be reviewing the revised guidelines for antibiotic prophylaxis. This presentation should not be missed! The reviews for Dr. Whitehouse's presentation to the Blue Ridge Dental Society and PSADS were phenomenal! We were very lucky to secure Dr. Whitehouse as one of our speakers.

The BRDAS is grateful for all of the support of our area dentists. Without them our society would not be a success.

BRDAS would like to wish our fellow dental assistants a wonderful Dental Assistant's Recognition Week March 2-8, 2008. We hope that you all have a successful year.

Submitted by Lolly Pardue Johnson, CDA  
BRDAS President



**Greetings from Durham-Orange Dental Assistants Society!**

Durham-Orange Dental Assistant Society has had a good 2007-2008 year. It is hard to believe that our last meeting for 2008 is April 22, 2008. We will be voting on our new 2008-2009 officers. We have been very fortunate to have had such excellent Continuing Ed speakers this year at our meetings. We have also had outstanding financial support from the local dentists in the Durham-Orange area who become patrons of our society. Their support in this way allows us to give back to the community. We were able to donate money to a couple of worthy causes this past fall and Christmas.

Our group always gets together in December at the Angus Barn in Raleigh, NC for a Christmas dinner and gift exchange. This has become an annual event for DODAS in December.

At our February meeting, we were honored to have as a guest, Nanette Hill, CDA, who is our Fourth District Trustee.

Our UNC Dental Assisting Students have been very good in their attendance to all of our meetings. The students also presented 4 table clinics at our March DODS-DODAS joint meeting which is held every year. We have presented two scholarships to the D.A. students this year. In February, the Faye J. Watkins scholarship was awarded to Krystal Mazur. Then in April at the UNC Spurgeon Awards Banquet, the Susen H. Darst Leadership Scholarship was awarded to Darci Noonan. We have enjoyed having the students participate with us at our meetings as well as their instructors, Ethel Campbell, Lynn Smith, and Amy Nguyen.

In May, we will have the installation of our new 2008-2009 officers. Also, NCDA Annual Session will be held in Myrtle Beach, S.C. which our very own Charyl Allison is the state president.

We hope all societies have had a great year!

Sincerely, Pat Cobb, CDA  
DODAS Local President



Do you live or work in Richmond, Moore or Scotland County?  
Do you want to be a part of a local society?

A new local society is in the works!

If interested please contact Rita Millikan @ 910-991-8378



North Carolina Dental Assistants Association  
CONSTITUENT OF AMERICAN DENTAL ASSISTANTS ASSOCIATION

Susan Wilson CDA  
1405 Piperwood Court  
Durham, NC 27713